



# STITTSVILLE MINOR HOCKEY ASSOCIATION

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## Stittsville Minor Hockey Association

Wednesday June 21, 2017

### Sobeys Stittsville

#### Attendance:

Ryan Goodwin*	Jackie Kimmerly*	Fiona Livingstone*	Rob Smith*
Tom Stephens*	Maggie Zobarich*	Chris Weir*	Scott Phelan*
Andrew Staniforth*	Sean Lowell*	Shannon Sparling	Serge Vallieres
Nicole Brooks	Terry Foley		

\*denotes voting Executive members

#### 1. Call to Order

Meeting was called to order at 7:00 pm with Ryan Goodwin chairing.

##### a) Approval of Agenda

A motion was made (Fiona Livingstone/Andrew Staniforth) to approve the agenda.

*Motion Approved*

##### b) Approval of Minutes

A motion was made (Tom Stephens/Scott Phelan) to approve the May meeting minutes.

*Motion Approved*

##### c) Conflict of Interest

Quorum was established, voting members acknowledged and conflicts none.

#### 2. HEO + HEO Minor report – Ryan Goodwin

Ryan reported that he attended the HEO Minor AGM on June 16<sup>th</sup>. There was a vote on Bylaw 1, which included a change for HEO Minor to not-for-profit status. This change would allow the changing of Executive members, during their term, to be changed if 10% of the rest of the Executive agreed to not have that member as part of the Executive. A special AGM could be held to vote and remove the member from the Executive. There is a big disconnect between HEO and HEO Minor; HEO would like to eliminate HEO Minor. There were 3 motions put forward at the AGM to achieve this – HEO feels there is a lot of redundancy with having HEO Minor too. As for finances, HEO Minor receives 75% from associations and 25% from Junior teams. HEO has

taken over tournament sanctions and all money from sanctions will go to HEO. There were also a number of motions to clean-up the constitution. One of these motions affects our association – as of now we need to set up a 3 person audit committee, has to be non-signing members at the bank. Tom, Rob and Maggie volunteered to fill the positions. Our association is already in the practice of doing yearly audits. Ryan will share the details of the motion with the Executive. It is very important to be transparent with our finances. Elections were held – there is currently no sitting President for HEO Minor as their President Danny Dumais is suspended until the end of June 2018. Joe Rubino is the 1<sup>st</sup> VP, Gary Hopkins 2<sup>nd</sup> VP, Else Godo VP Finance, Bob Pershick Director at Large, Bernard Carriere Director at Large, Steve Bird Director at Large, Marc Richer Director at Large.

Ryan also attended the HEO AGM and reported it was quite interesting. There was no transparency with their financials – no sharing. It was a quick process, just pushing through the agenda. No real consideration for Minor Hockey Associations – really just concerned for Junior teams. There were elections as well – Barb Levere –VP and Richard Waldroff – Director of Development.

#### **D4 + LCMHL Update – Ryan Goodwin**

a) **LCMHL**- There was nothing to report, as there hasn't been a meeting since our last meeting.

b) **D4** – There was nothing to report, as there hasn't been a meeting since our last meeting.

#### **3. VP Finance Report – Chris St Germain**

Chris was unable to attend, therefore no report.

#### **4. VP Support Services – Scott Phelan**

Scott has reached out to Angelo, but hasn't been able to connect with him yet.

#### **Risk + Safety**

A few Executive did a trial run of the new online PRC process + it went smoothly. Ryan has made a new volunteer letter to get PRCs done. We need to decide if we will accept printed email PRC or ask for the hard copy. We are currently using a 2 year renewal process for PRCs and Hockey Canada is considering a 3 year process for renewal. PRCs need to be inputted to the Hockey Canada records. HEO wants us to have a hard copy of all PRCs of the volunteers in our association – we would need to purchase a fire safe box to hold them. We would also need to hold a PRC collection night. If we do the online – people choose to have the PRC hard copy mailed to their home; this will have the seal that we can touch. Ryan asked Terry to put a blurb on the website to alert people to start the PRC process and to contact their respective Hockey Director.

**Communications** – Maggie reported that she only sends out emails if something is requested from the Executive. Everything is good right now. Ryan asked to connect with the Stittsville

News regarding the walk-in registration night and to include that Canadian Tire will also be there. Really need to emphasize to new registrants that they have the Respect in Sport completed by September.

**Website** – Terry has updated the PRC section on the website and has included a link to the PRC process. He has gone through the entire SMHA website – he has put in a link to Pro2Col and has removed the old prices, he has adjusted all the ODHA + ODMHA, he has cleaned up last year's team pages. There won't be any boundary changes for this year – this will be discussed/negotiated throughout the season and will be dealt with at our next AGM.

**Clinics** – no report

**Registration** – no report

## 5. VP Operations – Fiona Livingstone

Fiona reported on –

**Canteen** – Mario will be returning this season; he would like to see if the City will put more electrical into the Canteen, he would like to do more cooking and offer new things. Fiona would like a communication sent out to the association in August to encourage support of the Canteen at the JLA. Fiona is also looking into a new process for the Penalty Free Slushies program.

**Referees + Timekeepers** – Jeff will do a call out for referees in August. Fiona will also do a call out for timekeepers in July and would like to have 18-20 this season. She would also like to have the timekeeper's course done early and have everything up and running for the start of the season. Fiona requested that this information be posted to the website and an email blast sent out to the association.

**Ice** – there is a new process again this year from the City for ice. There is an online application that you fill in – your top 10 rinks, no dates, no times. We will be getting pretty much the same ice allocation as last year. We have until August 1<sup>st</sup> to go through the ice allocation and return what we don't want. We haven't received playoff ice yet.

**Equipment** – Fiona brought in an example of the new jersey with the dyed on numbers and association logo; we need to decide if we are going to invest in the new jerseys. We need 1000 socks for next season; Shannon will get quotes from a couple of suppliers. Atom jerseys have been ordered through the McDonald's AtoMc program.

**Coach Mentor** – Fiona is going to touch base with Tim Swords to see if he is returning this season + what his interaction with coaches will be. She would like to introduce the Coach Mentor at the Coach/Managers meeting.

## 6. Director of House – Robert Smith

Rob reported that coach surveys were sent out through convenors. Convenors are in place for all but one division next season –

Atom – vacant

Peewee – Nicole Brooks

Bantam – Chris Salisbury

Midget - Fiona Livingstone

Rob asked that email blast and a posting on the website to request an Atom convenor. Rob also has a blurb about Midget hockey he would like sent out - to relieve parent apprehensiveness because Minor Midget is not being offered next year. The Coach/Manager meeting will be held in October and will be mandatory to attend. He would appreciate a call out for volunteers – coaches, assistant coaches, trainers, managers – put on the website. He would like it to include the PRC link.

#### **7. Director of Hockey Development – Andrew Staniforth**

Andrew reported that he is working with the IP Convenor. Andrew will be looking into the Hockey Canada website for coaching direction + drills. Novice will remain ½ ice this season. He would like to do a call out for coaches for Novice.

#### **8. Director of Competitive– Chris Weir**

Chris reported there was a posting for coaches – all coaches except Novice have been chosen. Surveys did arrive in time to make coach selections. The old Competitive Executive need to meet as a group and decide on an Executive for the upcoming season.

#### **9. Referee Report – Jeff McNamee**

Jeff couldn't attend – no report

#### **10. New Business**

**a) New Jerseys** – see Fiona's report

**b) Signage JLA** – Tracey + Chris couldn't attend meeting – will follow up at next meeting.

**c) Clinics** – Goalie clinics can be held again this season – will discuss at next 2 meetings.

**d) Trophy Case** - Tom will organize another end of season trophy drop off in the next couple of weeks – an email blast will be sent out with all information.

**e) Ice** – Fiona would like to arrange a meeting with Andrew, Rob, Ryan + Serge to discuss ice for next season.

## 11. Adjournment

A motion was made (Maggie Zobarich/Rob Smith) to adjourn the meeting at 8:42pm.

*Motion Approved*